ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE

Thursday, 30th November, 2023, 7.00 pm - Woodside Room, George Meehan House, 294 High Road, Wood Green, N22 8YX

Nominated Members

Nominated Members	
Friends of Alexandra Palace	Annette Baker
Alexandra Palace Allotments Association	John Wilkinson
Alexandra Palace Organ Appeal	Donald McKenzie
Alexandra Palace Television Group	John Thompson
Alexandra Park & Palace Conservation Area Advisory Committee	Jacob O'Callaghan
Bounds Green and District Residents' Association	John Crompton
Campsbourne Community Collective	Natalie Rusby
Friends of Alexandra Park	John Chilton
Friends of the Alexandra Palace Theatre	Nigel Willmott
Muswell Hill and Fortis Green Association	Duncan Neill
Three Avenues Residents' Association	Jason Beazley
Warner Estate Residents' Association	Etain Casey

Board and Consultative Committee Members

Councillor Emine Ibrahim (Chair of APPCT Board)
Councillor Sean O'Donovan (Vice Chair APPCT Board)
Councillor Anne Stennett
Councillor Ahmed Mahbub
Councillor Sarah Elliott
Councillor Nick da Costa

1. APPOINTMENT OF CHAIR

2. FILMING AT MEETINGS

Please note this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on. By entering the 'meeting room', you are consenting to being filmed and to the possible use of those images and sound recordings.

The Chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual, or may lead to the breach of a legal obligation by the Council.

3. WELCOME & APOLOGIES



4. DECLARATIONS OF INTEREST

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct

5. URGENT BUSINESS

The Chair will consider the admission of any late items of Urgent Business. (Late items will be considered under the agenda item where they appear. New items will be dealt with under item X below).

6. MINUTES & MATTERS ARISING (PAGES 1 - 4)

To agree the minutes of the Consultative Committee held on 14 Sept 2023 as a correct record.

7. NOMINATION OF NON-VOTING CO-OPTEES

To consider and adopt.

8. CONSULTATIVE COMMITTEE CHARTER (PAGES 5 - 6)

To consider and adopt.

9. GENERAL UPDATE REPORT (PAGES 7 - 18)

To consider the report and provide feedback to the SAC.

10. PARK & ENVIRONMENTAL SUSTAINABILITY REPORT (PAGES 19 - 28)

To consider the report and provide feedback to the SAC.

11. WORKSHOP ACTIONS & FOLLOW-UP

12. NON-VOTING BOARD MEMBERS' FEEDBACK (PAGES 29 - 30)

13. VIEWS/ QUESTIONS FROM MEMBERS OF THE PUBLIC

14. SUGGESTIONS FOR FUTURE AGENDAS

15. NEW ITEMS OF URGENT BUSINESS

To consider any items of urgent business as identified at item 5.

16. DATE OF FUTURE MEETINGS

To note the dates of future meetings:

29th January 2024.

Boshra Begum, Senior Democratic Services Email: Boshra.begum@haringey.gov.uk

Fiona Alderman Head of Legal & Governance (Monitoring Officer) River Park House, 225 High Road, Wood Green, N22 8HQ

Monday, 27 November 2023



INFORMAL NOTES OF MEETING Alexandra Palace and Park Consultative Committee HELD ON Thursday, 14th September, 2023, 8.20 - 9.37 pm

THIS MEETING WAS NOT QUORATE.

PRESENT:

Councillors: Lotte Collett and Sarah Elliott

ALSO ATTENDING:

Annette Baker, Jacob O'Callaghan, Nigel Willmott, Duncan Neill, John Chilton, Jason Beazley, John Crompton, Beatrice Murray, Kodi Sprott, Emma Dagnes, Natalie Layton

1. APPOINTMENT OF CHAIR

Due to the meeting not being quorate, Nigel Wilmott was appointed chair for the meeting, and the appointment of chair for the municipal year would be deferred to the next meeting. **Action NL**

2. FILMING AT MEETINGS

The Chair referred to the filming of meetings and this information was noted.

3. WELCOME AND APOLOGIES

Apologies had been received from Cllr Ibrahim, Cllr Stennett, Cllr Mahbub and Cllr Da Costa. The meeting was inquorate, but an informal note was taken.

4. DECLARATIONS OF INTEREST

There were no declarations of interest.

5. URGENT BUSINESS

There were no items of urgent business.

6. MINUTES AND MATTERS ARISING

• It was noted by members that board reports had not been received, there were concerns around this. This would be rectified for the next committee meeting.



- Following the last meeting, officers drew up an action plan. It was noted that some of these had been acted on yet most of the others have not.
- There were concerns from members around the web page for the Consultative Committee, there were also concerns around the placement of the web page.
- Members noted the need for agreement of a charter for the committee, the draft could be considered at the next meeting. Action NL
- Suggest further discussion to come up with ideas on how best to action appendix 1.

7. NOMINATION OF NON-VOTING CO-OPTEES TO THE ALEXANDRA PALACE AND PARK BOARD

There were no nominations.

8. CEO'S GENERAL UPDATE

Emma Dagnes, CEO of Alexandra Palace and Park introduced the report,

The following was noted:

- Regarding noise nuisance, residents were given the option of a noise monitoring officer who would attend their home to do a reading. Alternatively, any complaints would be registered.
- It was worth highlighting Bugzy Malone, hard work had been done by designers to integrate the show into the space. This included creating a proscenium arch. This spoke a lot to how inspiring the space was.
- It was noted by a member that Alexandra Palace was the 'new venue to go'.
- The charity had many revenue streams, the team were delighted with how the theatre had performed. There was a commercial benefit to this but it had also connected with the community. Generally, things have changed positively with having the theatre.
- In terms of the theatre profile, the team have not received a grant for wayfinding yet. However, a programme is released every quarter. This would not be solely for the theatre; this would also include the main halls, ice rinks and park. The front desk and website is where all information for events would be. There would also be promotional boards outside of the palace.
- The average time for a shoot in the palace varies, biopics can take a couple of weeks whereas a music video could take a day.
- It was noted that the signage in the car park was not clear, this could be tweaked. The committee asked if the red and white barriers or concrete blocks could be removed now that the parking charges were in place. ED explained that this was a future aspiration but depended on extending the car parking cameras and other infrastructure.
- The car park opening times are dependent on what events are happening in the palace, however, there would be 24-hour security on site who manage the car park at night.
- Concerns were raised regarding the Peregrine Nesting platform. The team
 explained as a heritage listed building it would be necessary to ensure that any

- installation did not affect the programme of inspections and repair works in those areas.
- There are currently no plans to have an open theatre, this may be a future ambition.
- It was noted that within the report there was no mention of the Friends guided walks, which had 35 regular volunteers. This information would be reflected in the next report. Action NL
- The path near the reservoir can get very wet due to adverse weather. Concerns
 were raised regarding safety; it was explained that this was monitored and not
 seen as a concern currently.
- Noted the Park Byelaws review and that the team was unable to commit to any timescales.

RESOLVED

To note the contents of the report.

9. PLANNING UPDATES REPORT

Emma Dagnes, CEO of Alexandra Palace and Park introduced the report,

The following was noted:

• If the Garden Centre's proposed telecoms improvements went ahead, there would be an underground section dug out for potential telegraph pole, following this would then be restored. Concerns were raised regarding this from members, these concerns would be relayed back.

RESOLVED

To note the content of this report and provide any advice or feedback to the Trustee board.

10. ACCESSIBILITY POLICY

Emma Dagnes, CEO of Alexandra Palace and Park introduced the report,

The following was noted:

- It was noted that the accessible parking seemed to focus on free parking as opposed to proximity of parking spaces to the venue.
- It was noted that there seemed to be an unwelcoming response regarding food allergies. Members were reassured that anyone with a food allergy would be able to bring their own food into events as long as staff were notified, to prevent any challenge.
- It was reiterated that visitor services staff were situated at all entrances during events.

RESOLVED

To consider the draft Alexandra Place Accessibility policy attached at appendix 1 and provide advice/recommendations to the Trustee Board.

11. MATTERS RAISED BY INTERESTED GROUPS

There were no matters raised by interested groups.

12. VIEWS / QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no views/questions from members of the public.

13. NON VOTING BOARD MEMBERS FEEDBACK

• Chair noted the strategy meeting for the board.

14. SUGGESTIONS FOR FUTURE AGENDAS

It was suggested that the results of the workshop be added to the next agenda, the workings and diversity of this committee was also suggested. It was noted by member that they would like this as a standard item going forward. **Action NL**

Agreement of a charter for the committee, the draft could be considered at the next meeting.

15. NEW ITEMS OF URGENT BUSINESS

There were no new items of urgent business.

16. DATE OF FUTURE MEETINGS

To note the date of future meetings.

30th November 2023 29th January 2024

CLIVID.

SHAIR.
Signed by Chair
Date



Protocol for Advisory & Consultative Committee Members

Recommendation: To consider adopting

30th November 2023

The Advisory and Consultative Committees exist to promote the charitable purposes and to provide recommendations and advice to the Trustees.

Expectations of Committee Members

Whether attending in person or virtually, all committee members are expected to:

- understand the terms of reference in which their respective committees operate;
- attend at least one scheduled meeting in person, each year;
- send apologies in advance if they are unable to attend a meeting;
- arrive on time and prepare for meetings by reading agendas and reports in advance;
- actively participate in discussion whilst being mindful of the overall timetable of a meeting and any specific instructions from the Chair about the length of individual contributions;
- be open-minded and allow for a variety of opinions to be heard;
- respect other committee members, and maintain professionalism;
- ask questions, and seek clarification through the respective Chair;
- respect the role and responsibility of the Chair;
- respect that actions taken and recommendations shall reflect the majority view of the advisory committee;

Expectations of the Chair

All of the expectations of committee members apply to the Chair. Additional responsibilities and expectations include:

- facilitate the meeting by identifying the order or proceedings and speakers;
- ensure active participation by all committee members;
- be open-minded and encourage a variety of opinions to be heard;
- maintain decorum and ensure fairness and accountability.

Responsibilities & Expectations of Trust Staff and Council Officers

- Provide an administrative, secretarial or policy advice role to the committees;
- Remain impartial to all committee members;
- Be mindful of any recommendations, proposed by the committee, that contradict the Charity's purposes/ policies;
- Prepare and publish reports in line with LBH standards, in a timely manner;
- Provide large copies of plans/drawings at meetings in the case of planning applications or proposals involving substantial physical changes.

Attendance

- The committees meet four times a year. If a committee member is unable to attend a meeting, they should inform the Council's Committee Secretariat and Charity Secretary as soon as possible.
- If a committee member feels they cannot commit the requisite time to the committee, they should resign to allow others who may be interested in participating in the committee.
- If a committee member is absent for three consecutive, scheduled meetings without explanation, the committee member will be deemed to have resigned from the committee.



<u>MEETINGS OF THE STATUTORY ADVISORY COMMITTEE</u> <u>& THE CONSULTATIVE COMMITTEE</u>

30 NOVEMBER 2023

Report Title: General Update

Report of: Emma Dagnes, Chief Executive, Alexandra Park & Palace

Purpose: To update the Advisory and Consultative Committees on

Alexandra Park and Palace Charitable Trust activities and the

events programme.

Local Government (Access to Information) Act 1985 - N/A

1. Recommendations

Consultative Committee:

To note the content of the report and provide any feedback to the SAC.

Advisory Committee:

To note the content of the report and agree any comments / advice to the Trustee Board.

2. Executive Summary

- 2.1 The Statutory Advisory Committee (SAC) was established by the Alexandra Park and Palace Act, 1985 and its remit includes advising the Trustees on activities and events, car parking arrangements, planning related matters and maintenance of the Park. SAC membership consists of 8 Council Members and 8 representatives from residents' associations from specified surrounding areas. The Consultative Committee (CC) was created to extend the Trust's engagement with a wider group of representatives of appropriate local and national organisations.
- 2.2 This report provides both Committees with a general update including Creative Learning, Park, Property and Events activity.
- 2.3 The SAC and the CC are invited to consider the information during their respective meetings and provide advice or feedback to the Trustee Board.

3. Governance

- 3.1 The Trustee Board met on 12th October and appointed Cllr Nick da Costa as Lead Trustee for Environmental Sustainability.
- 3.2 Updated draft byelaws were sent to the SAC and CC in June and some feedback has been received. The SAC & CC will be consulted on the final draft, although work to replace the existing 1929 Byelaws is unlikely to progress until the next financial year. A timetable will be shared when available.

4. Maintenance, Repairs & Improvements Since Last Reported

3.1 September

- Theatre Dry Riser Service
- East Court Door Maintenance
- BBC, West Yard, Palm Court & North Yard staircase surveys
- West Lightwell roof lantern glazing replacements, Door removal, repairs and reinstatement for colonnade concert use
- East Lightwell removal of disused Ice Rink sign
- Palm Court dome and atrium glazing repairs
- East Court atrium glazing repairs
- · Periodic masonry inspections to front west, and rear east/west of building
- Basement south elevation brick renewal and render repairs
- LV Electrical Room and corridor clean
- Panorama Room installation of water supply
- Sump pump installation to Level 1 water bund
- Palm Court box office power reinstatement
- South and West Terrace paving & step repairs
- Bedford Road structural retaining walls, path and railings work
- East Court Visitor Services office door brick works
- North West Hall and West Yard pot hole and bin ramp repairs
- Glass balustrade installed to EMI Tower display and interpretation displays refreshed/extended to East Court south atrium.

3.2 October

- Bedford Road structural retaining walls, path and railings work continued
- North West Hall and West Yard pot hole and bin ramp repairs continued
- Great Hall double glazed units installation/replacements, including crane lift
- Great Hall plinth and pillar damage repairs
- Ice Rink replacement chiller installation, including crane lift from North Service Yard, and commissioning
- Theatre auditorium doors redecoration

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October continued

- Periodic masonry inspections to front east of building
- South Terrace pot holes and sunken areas repairs
- North Yard/Theatre installation of smoking shelter
- East Lightwell removal of Ice Rink sign to former entrance

3.3 November

- Rear of building (North Service Yard & Theatre Courtyard) periodic masonry inspections
- Panorama Room toilets heater installation
- Panorama Room lobby roof renewal
- Great Hall double glazed units installation/replacements continuing.

3.4 Collection Preservation

An archive shelving unit dismantled at Goodwood Archive and donated to the Trust in 2019 has been installed in the former BBC Canteen. The units will enable easy access to the collection, whilst maintaining the required storage conditions to prevent deterioration over time.







Images of the reinstated archive storage units

5. Upcoming statutory applications

5.1. The People's Picture (150 Lifetimes) project will culminate in the installation of a giant mural in the East Court, as well as the replacement of the various interpretation / information boards located around external areas of eastern end of the building (the BBC Tower, Transmitter Hall). Statutory applications including Listed Building Consent and Advert Consent will be required and are expected to be submitted to the Planning Authority in the coming weeks.

6. Strategic Projects

- 6.1. In autumn, a mini tender exercise was undertaken to procure the services of a public engagement specialist. The specialist will undertake a first phase fact-finding exercise to establish how users and non-users feel about The Grove, what improvements or changes they would like to see and provide recommendations on next steps. The Committees will be kept informed when there is a timetable for this work.
- 6.2. The Trust is investigating ideas from local community groups to reactivate the Campsbourne Building in the short to medium term. There are a number of works that are required in order to bring the building up to a good enough standard before the Trust can legally lease or licence the building.
- 6.3. An online visitor survey was launched in October to gather feedback and opinions on the northern part of the Park (skatepark, playground and Boating Lake). The purpose of the survey is to gather data that can be used to build the case for moving forward with improvement projects and to help with funding asks.

7. Park

- 7.1 Park visitor numbers for 2022-23 are estimated at 3.8 million. Although this is lower than the peaks during the pandemic, the numbers remain higher than the pre pandemic averages. This shows the value of the Park to the community.
- 7.2 The Park has retained the Green Flag and Green Heritage Awards this year and has also achieved Gold standard in three London in Bloom categories (large park, heritage park and large conservation area). The London in Bloom judge was impressed with the range of habitats and activities in the Park as well as the volunteering activities undertaken by the Gardening Group and the Friends of the Park.
- 7.3 The Wetlands project final report is due in early-November, it will set out proposals to better manage surface water in the conservation area, create a new wetland habitat to increase habitat diversity and species richness and provide capacity for peak rainwater flows. The report will be used to form the basis of an application to the GLA's Rewilding London Fund in late-November. If the application is successful more information will be provided at a future meeting.

7.4 The cricket practice nets previously discussed by these committees and approved by the Board have been constructed by the Alexandra Park Club. The installation consists of three lanes for batting and bowling practice and were officially opened by Catherine West MP in July.

5. Creative Learning

- 5.1 By the People: 150 Lifetimes The People's Picture
 - 5.1.1 The Trust was successful in its bid for £88,000 from the National Heritage Lottery Fund (NHLF) for a series of exhibitions and events to commemorate our 150th anniversary. The project will encourage collective discussions about peoples' connections to Alexandra Palace, past and present; focussing on topics such as heritage, identity and place. The programme will culminate with the unveiling of a major new exhibition in March 2024, in the East Court, by artist Helen Marshall.
 - 5.1.2 The project has four outputs:

Output 1 Helen Marshall will create a giant portrait of the Palace, housed in the East Court (using people's selfies sent in through a variety of digital channels).

Output 2 Digital version of Helen's portrait for people to find their images online.

Output 3 Outreach programme in schools and residential homes teaching people to mount their own exhibition.

Output 4 Exhibition in the East Court celebrating with support of unsung local stakeholders who support the palace; including volunteers, friends of groups, trustees etc.

5.1.3 By the People: 150 Lifetimes (Sept – Nov programme)

9th-13th Sept. Schools & residential homes (3) sign up to the

programme

10th Sept. Promotional film for the exhibition is created Project launches - https://www.bbc.co.uk/news/uk-

england-london-66879258

20th Sept. Two Public Launch events were delivered.

These events aimed:

- to share information about the project with volunteers and outlining a range of opportunities for them to engage with the programme, first was face to face followed by a volunteer social attended by the CEO and another online.
- The general public began to submit images, which are moderated by a team of volunteers.
- Volunteer role descriptors were written and 24 volunteers signed up to the programme in a variety of roles; including working in archive, image moderation, tour giving, curation and delivering workshops.

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 Young curators were employed to lead on diversity and inclusion for Output 4.

• Tom Hobden, from Unit, begins with Haringey elders to create a 'dance for camera' film.

31st Oct-8th Nov Community curatorial team created and guest

speakers booked.

3rd November 2simple commissioned to create digital schools

resource promoting employment opportunities in the heritage sector and developing curatorial skills. This will be accessible for schools worldwide.

7th November Community Curation began.

Members are encouraged to submit their images: www.thepeoplespicture.com

5.2 **Haringey Feast**

The Creative Learning team received funding to deliver engagement activities that celebrate communities for both the Haringey Feast and Alexandra Palace's 150th Anniversary.

Using this funding, Alexandra Palace's Creative Learning Young Producers have overseen two commissions which involved the Young Producers:

- forming part of the commissioning panel to review approximately 100 submissions;
- organising and delivering 10 workshops across Haringey primary schools to create tie-dye napkins for the Haringey Feast event.
 Participating schools included: Alexandra Palace Primary School, Campsbourne Primary School, St. Paul's Primary School, Bounds Green Primary School, Our Young Creatives Network at Ally Pally and John Dewey Specialist College;
- running embroidery workshops at Alexandra Palace's Café Palais with older Haringey residents - also creating napkins for the Feast, working with Mr. X Stitch, (a needlework expert) and sharing embroidery skills;
- leading on digital content for The Feast; capturing the workshops taking place around the borough, including drama, candle making and pottery to create for short films to be premiered at The Feast.

5.3 Unit - AP commission for The Haringey Feast

The Creative Learning team also commissioned a choreographer/ filmmaker Tom Hobden (founder of Unit) to make a 'dance for camera' film with older residents at Latimer House, in Seven Sisters. The film was created to commemorate Alexandra Palace's 150th anniversary and explores the participants' memories of when they were happiest in their lives and will premiere at the Haringey Feast on 19th November with an additional film screening will take place at Latimer House – date TBC.

5.4 Haringey Music Services

Since September, Haringey Young Musicians have been using the Transmitter Hall at Alexandra Palace as a rehearsal space for various activities including:

- 5.4.1 Afterschool ensembles working towards performances at the end of the Autumn Term.
- 5.4.2 Percussion Groups are working towards a joint performance with other borough groups as part of Haringey Feast on 19th November.
- 5.4.3 The Symphony Orchestra are working on an exciting programme of repertoire this term, featuring the Overture from Dame Ethel Smyth's The Wreckers, Vaughan Williams' Sinfonia Antarctica, and a selection from Danny Elfman's music for The Nightmare Before Christmas.
- 5.4.4 Big Band and Stage Band have recently come back from an exciting exchange trip to Sassari, Sardinia. After hosting 25 of their young musicians, dancers and teachers earlier this year, this return journey incorporated workshops, concerts in local schools/theatres, a celebratory joint BBQ and some sightseeing across the island. The highlight was a collaborative concert at the Conservatorio di musical "Canepa". There will be a return concert at Holy Innocents Church on Wednesday 6 December.
- 5.4.5 Haringey Music Service brings 106 young musicians to Alexandra Palace each week (broken down below) as well as 9 visiting professionals (teachers and senior leaders)

Training Percussion: 7Senior Percussion: 6

Big Band: 18

Stage Band: 6

Symphony Orchestra: 69

"We are beyond grateful for the support we have received from all at the Palace". Dan Early, Head of Haringey Music Service

5.5 **John Dewey Specialist College – film**

Young adults with disabilities from John Dewey Specialist College have been working with filmmaker Joe Bloom to make a short film. Using iPads Joe teaches participants basic filmmaking and editing skills. This is a Young Creatives Network project designed to support people 16–28-year-olds who are interested in launching a career in the creative sector.

5.6 **Rhythm Stick: Events Management Course & Inclusive Club Night**Created by and for people with disabilities. 15 young people have signed up to the course, which starts on 8th November, and will learn events management skills 'on the job' whilst producing Rhythm Stick Inclusive Club Night for people with disabilities to be held in Marcus Garvey library as part of the **Library Lates** series.

5.7 **Biblio-buzz 2024**

- 5.7.1 In October, the Creative Learning department was awarded a grant from the Tottenham Grammar School Foundation to deliver a programme of engagement activities across Haringey Library Service for Biblio-buzz 2024.
- 5.7.2 The programme will tour inclusive performances, author readings, panel discussions around libraries over three months, leading to an award ceremony on Saturday 23rd March 2024.
- 5.7.3 **30 Schools are currently enrolled in the programme**: Alexandra Park School, Belmont Junior School, Blessed Dominic Catholic Primary School, Brecknock Primary School, Campsbourne Primary School, Channing Junior School, Chestnuts Primary, Coleridge Primary School, Duke's Aldridge Academy, Fortismere, Greig City Academy, Harris Academy Tottenham, Harris Primary Academy Coleraine Park, Harris Primary Academy Philip Lane, Heron Hall Academy, Highgate Primary School, Highgate Wood School, Holy Trinity C of E Primary School, Hornsey School for Girls, Lancasterian Primary School, Lea Valley Primary School, Muswell Hill Primary School, North Harringay Primary School, Rhodes Avenue Primary School, St John Vianney, St Mary's CofE Primary School, St Pauls Primary School, St Thomas More Catholic School, Torriano Primary, Trinity Primary Academy.

5.8 Alexandra Palace's North London Book Festival

- 5.8.1 Plans are taking shape to deliver Alexandra Palace's North London Book Festival, which will include Biblio-buzz, over 4 days in March 2023.
- 5.8.2 The programme will celebrate families reading for pleasure together with a special focus on encouraging fathers to spend time reading with children. The programme will also celebrate the writing of Global Majority authors and explore contemporary notions of family.
- 5.8.3 Waterstones have agreed to support the programme by creating a bookstore in the East Court and we have authors McMillian Press, Harper Collins and many more.

5.9 Windrush '75 - The Grip Exhibition (Created by Code1)

- 5.9.1 Haringey artists Bevali Mckenzie, from Code1, worked with older Haringey residents from the Windrush Generation on the exhibition through a photoshoot in Alexandra Palace's Theatre on Windrush Day (22nd June).
- 5.9.2 The photographs were exhibited at an exhibition at Bruce Castle Museum and will remain part of their archive.

5.9.3 On 31st October the Creative Learning Team hosted an event in the Creativity Pavilion to celebrate and evaluate the project. Sixty participants enjoyed a Caribbean food feast, African drumming, performances, and a DJ set and were able to view their photographs for the first time whilst sharing their experiences of arriving in the UK.

5.10 Other regular partnership activities:

- Café Palais a FREE 1920s café monthly event for older people, people living with dementia and their carers.
- North London Skater group meets a minimum 3 times a week either in the Park or the Wellness Centre (Transmitter Hall).
- Elite Transformations Boxing Club (every Monday & Thursday night)
- Haringey Music Service (every Tuesday & Wednesday for rehearsals)
- Kaos community choir (weekly meet up on Thursdays)
- Young Actors Company are currently working with director Jonny Siddle every Tuesday evening on a version of Macbeth to perform in the basement in February 2024.
- 40 young people attend the Alexandra Palace Performing Arts School every Saturday.
- Events management training for people with disabilities takes place on Wednesday evenings.
- Wild in the Park (Wednesday and Thursdays).
- Singing for the Brain (weekly on Thursdays) for older people with dementia and their carers.
- Nature Connections schools work with artists Laura Fox to explore a range of curriculum subjects through outdoor learning.
- Monthly Wednesday yoga and sound healing workshops.

5.11 Volunteering at the Palace

- a. 81 active volunteers are embedded in numerous departments across Alexandra Park & Palace including:
 - a small group collaborating with Fundraising & Development about future strategy, one volunteer providing expert IT consultancy to the Executive Team, various archive research projects.
 - The largest group of volunteers support the Theatre acting as ambassadors for the Theatre and the Palace and ensuring all the visitors have a great experience.
 - who give their time to support the various events run by the Creative Learning team such as Café Palais and Singing for the Brain,
 - The volunteer gardening group meets monthly to tackle different projects in Park and were recognised by the judges for London in Bloom.
 - A regular newsletter is produced to keep the volunteers informed of all the latest volunteering & Ally Pally news.

- b. The CEO hosted a social event with the volunteers in September to thank the volunteers for their continued support and plan the launch of the 'By the People: 150 Lifetimes' project. The volunteers' involvement will be crucial to the successful execution of the project and a large number of them have now signed up for the six roles we've created for them.
- c. **Volunteering in Quarter 1 (**April June 2023) data (updated 2/11/23)
 - 98 Number of volunteering events
 - 232 Number of volunteering shifts
 - 845 Number of hours by volunteers
 - 43 from AP volunteers & 8 from a Corporate Social Responsibility scheme (insurance company)
- d. Volunteering in Quarter 2 (July Sept 2023) data (as per 2/11/23):
 - 113 Number of volunteering events
 - 247 Number of volunteering shifts
 - 753.5 Number of hours by volunteers
 - 46 Number of active volunteers
- e. Volunteering in data Quarter 3 still being compiled

5.12 Friends of Alexandra Park (FOAP)

The FOAP volunteers continue to open the Park Visitor Centre every Sunday and on the first Saturday in the month for two hours (except on the fireworks weekend) and host regular events (as shown in the table below).

The Friends of the Park are currently planning the programme for 2024. All activities are publicised on the Friends' website and a monthly newsletter for members is produced to report on events and developments in the park.

More information can be found overleaf and on the Friends of Alexandra Park website: https://sites.google.com/view/newfoap/home

Table 1 - Friends of Alexandra Park Events

Dates in 2023	Activity/Event	Times	Notes		
September					
Sunday 10	AitP for Families	10:30–11:30	Art and nature		
Sunday 10	Grove concert	2 to 4	LMB Community Band		
Monday 11	Bat walk	7:15 pm			
Tuesday 12	Work party	9:30			
Saturday 16	Wildflower walks	11 + 2:30			
Sunday 17	Bird walk	8 am			
Thursday 21	Work party	10 to 12:30	Grass cutting in the Anthill Meadow		
Thursday 21	Art in the park	10 to 12	Art and nature		
October					
Thursday 5	Work party	10 to 12:30	Grass cutting in the Anthill Meadow		
Sunday 8	Members' walk	11 to 12:30	Nature		
Tuesday 10	Work party	2 to 4	Grass cutting		
Thursday 19	Art in the Park	10 to 11:30	Art and nature		
Tuesday 24	Work party	10 to 12:30			
Saturday 28	Autumn tree walk	11 to 12:30			
November					
Saturday 11	Fungus walk	1 to 2:30 pm			
Saturday 18	Members' walk	11 am to noon	History		
Thursday 23	Work party	10 to 12:30	Clearing brambles and saplings in the		
-			Spinney		
Thursday 23	Art in the park	10 to 11	Art and nature		
December					
Sunday 3	Farmer's market	10 am to 3 pm	Calendar sales		
Tuesday 12	Work Party	10 to 12:30	Anthill Meadow		
Thursday 14	Art in the Park	10 to 11:30	Art and nature		

6. Events

6.1 Outdoor Events – Park Monitoring

6.1.1 Summer Series – Post Event

The post event site survey following the outdoor concerts (14th, 21st and 22nd July) scored 82% against a framework of indicators (to ensure the site has been cleared and is free of damage to the parkland). Minor damage was reported to the grass on the South Slope and tarmac in the Paddocks car park as well as some paths and paving slabs. Timely removal of event infrastructure (signs, bollards, fencing) was recorded as an area for improvement.

6.1.2 20th October Private Event

The clearing of litter and event infrastructure (cable ties, signs on lamp posts, bollards) was not completed within the 48 hour timeframe following the private event on the South Slope and South Terrace on 20 October and the overall post-event clean-up score was 60%.

6.2.3 Fireworks was attended by 27,513 people on Friday (3rd November) and 43,315 on the Saturday (4th November). 200 tickets were given to Haringey residents through the Creative Learning Programme. There were 6 noise complaints during the event (compared to 4 complaints received during last year's 1-night event).

6.2 20 noise complaints have been received in the current year (April 2023 to March 2024) and are attributed to the following events:

Noise complaints recorded for the 2023/23 Year, since 1st April 2023			
Date	Event	Number of complaints	
23 May	150th Celebration Party	2	
30 May	Four Tet	1	
10 June	Fatboy Slim	1	
14 June	Bastille	2	
21 July	Hozier	3	
05 September	Fred Again	1	
09 September	Fred Again	3	
24 September	Cavetown	1	
03 November	Fireworks	5	
04 November	Fireworks	1	
Total complaints to date 20			

- 6.3 The events schedule is attached at Appendix 1. Additional information is available on our What's On pages at https://www.alexandrapalace.com/whats-on/.
- 7. **Legal Implications -** The Council's Head of Legal & Governance has been consulted in the preparation of this report.
- **8. Use of Appendices**: Appendix 1 Schedule of Events
- 9. Background Papers None

Appendix 1 - Schedule of events November 2023 - February 202

DATE	EVENT	LOCATION
1 st November	Rhys Darby	Theatre
3 rd – 4 th November	Fireworks Festival	PARK + ALL AREAS
8 th – 18 th November	Treason	Theatre
10 th -11 th November	Little Simz	Palm Court ALL AREAS
16 th November	The Streets	Palm Court ALL AREAS
17 th – 18 th November	Jessie Ware	Palm Court ALL AREAS
19 th November	Haringey Feast	East Court
24 th – 25 th November	The Prodigy	Palm Court ALL AREAS
24 th November – 7 th January 2024	A Christmas Carol: A Ghost Story	Theatre
30 th November	Ashnikko	Palm Court ALL AREAS
2 nd December	Sleaford Mods	Palm Court ALL AREAS
6 th -9 th December	Mosconi Cup - 30th Anniversary	Palm Court ALL AREAS
8 th – 11 th December	Peter Pan on Ice	Ice Rink
11 th Dec -5 th January 2024	World Darts Championship	Palm Court ALL AREAS
7 th -14 th January 2024	Cazoo Masters Snooker Championship	ALL AREAS
8 th February	What's Love Got to do with It	Theatre
17 th February	Roisin Murphy	Palm Court ALL AREAS
20 th February	Masego	Palm Court ALL AREAS
23 rd February	PinkPantheress	Palm Court ALL AREAS



<u>MEETINGS OF THE STATUTORY ADVISORY COMMITTEE</u> <u>& THE CONSULTATIVE COMMITTEE</u>

30 NOVEMBER 2023

Report Title: Environmental Sustainability Year 1 Progress

Report of: Mark Evison, Head of Park and Environmental Sustainability

Purpose: To inform the committees of the progress made establishing an

Environmental Sustainability Policy, Strategy and Action Plan

for the Park and Palace.

Local Government (Access to Information) Act 1985 N/A

1. Recommendations

Consultative Committee:

To note the content of the report and provide any feedback to the SAC.

Advisory Committee:

To note the content of the report and agree any comments / advice to the Trustee Board.

2. Executive Summary

The Environmental Sustainability Policy and Strategy was approved by the Trustee Board in July 2022 and was presented the SAC and CC in November 2022. During the first year efforts have been focussed on gathering information to understand environmental impacts and to establish baselines to measure future performance. This report provides a brief overview of progress for the year 2022-23

3. Background

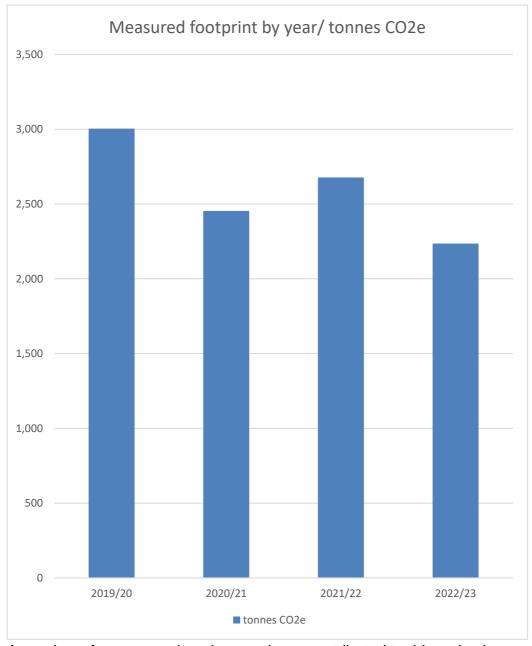
3.1 The Environmental Sustainability Programme comprises eight categories covering the wide range of activity and events that take place at the Park and Palace.

3.2 Biodiversity

The Park continues to be managed with biodiversity in mind. New bird and bat nesting boxes have been installed. The tree and woodland management plan caters for dead wood habitats where practicable. Glyphosate is no longer used for general weed control on site, but only for targeting invasive species such as Japanese knotweed.

3.3 Carbon Footprint

- 3.3.1 The carbon footprint for the Park and Palace has been calculated as far as practicable for the last four years. Pre-covid the figure was 3,000 tonnes CO₂e based on the Palace's electricity and gas consumption plus waste disposal. This is equivalent to the annual emissions of around 250 homes. The figure drops during the lockdown years. Public activity in the Palace reduced during this time, but charitable activity and filming continued so the building was still in use.
- 3.3.2 The carbon footprint for 2022/23 reduced to 2,243 tonnes CO₂e, the calculation includes most aspects including repairs and maintenance in the Park, fuel used for heating and some site-based vehicles, and water consumption and disposal.



A number of energy saving changes have contributed to this reduction.

- 3.3.3 Gas consumption for 2022/23 is down by 21% on the previous year. That's 1.8 million kWh, equivalent to 338 tonnes CO₂e. This reduction can be attributed new actuation valves installed allowing automatic control. The ongoing work to replace old lighting systems with new LED luminaires and motion sensors has helped to reduce demand from lighting across the Palace.
- 3.3.4 Efficiencies have also taken place the Ice Rink. The plant was reprogrammed in December 2022, so it doesn't freeze the ice to as low a temperature when not required (-4.5°C rather than -7°C) and secondly, plexiglass was installed around the rink to replace the old nets, this effectively raised the barrier height by 1.89m. This now helps hold the cold air over the ice pad, reducing demand on the plant. The result is that the Ice Rink plant's average monthly electricity consumption for January to August 2023 reduced by over 32%.

3.4 Energy Management

- 3.4.1 The Palace has a large and complicated electrical distribution system. Installed in the 1980s the 100+ sub-meters are almost all mechanical and require manual readings. Monthly readings have been taken for 12-months to build a pattern and ascertain which systems consume the most energy. The top ten systems will now be investigated to establish whether any reductions can be made. The investigations are also helping to disaggregate power consumption by third parties (e.g. the TV mast or event clients) to help refine the understanding of which Scopes the carbon emissions fall into.
- 3.4.2 We were delighted to be awarded a Local Energy Accelerator grant by the Greater London Authority (GLA) in 2022. This funded a clean energy feasibility study which assessed the possible ways of reducing the carbon footprint of the Park and Palace.
- 3.4.3 The main outcomes of the report are several building interventions to reduce demand and the installation of ground source heat pumps. The building interventions include flow restrictors, lighting controls, further conversion to LED lights, insultation and destratification fans to balance warm and cold air. These are being investigated individually to establish cost, viability and timelines. The ground source heat pumps would be a major project, requiring further specialist advice and a future bid to the clean energy fund is being considered. The fees for a consultant to support the trust with a bid for such a grant have been quoted at £10,000.
- 3.4.4 Options for Solar Panels (PV) were considered in the report, given the constraints of the roof (mostly glass or already at maximum weight capacity with event rigging) there is little scope for installation of solar panels. The report found that, at best, solar panels would meet 6% of the Palace's energy demand.

3.5 Events and Catering

- 3.5.1 The Catering Team are working on a sustainability plan to reduce their environmental impact through areas including, menus, food waste, local sourcing and reducing packaging. The team have been aiming to remove single-use plastic from events. Nearly all customer facing bars and catering outlets are now plastic-free as paper and wooden cutlery are now used.
 - That's 1.5 million plastic cups and 4 million single-use plastic cutlery items avoided each year.
- 3.5.2 The Theatre team are working towards the Theatre Green Book standards https://theatregreenbook.com/ and all productions are required to have Albert Sustainable production accreditation. https://wearealbert.org/

3.6 Governance, staff and partnerships

- 3.6.1 The Board has now appointed a lead-Member for Environmental Sustainability, whose role is to support and guide the Board on the organisation's strategic approach to Environmental Sustainability and associated policy and practice.
- 3.6.2 A staff sustainability attitudes survey was carried out over the summer and 95% of respondents said they were concerned about climate change. The environmental issues of most interest to staff were: climate change (82% of respondents), protection of nature, waste, renewable energy, plastic pollution.
- 3.6.3 A staff Green Team was set up in 2022-23 to involve staff in the sustainability action plan and to progress sustainability ideas.

3.7 Transport

Alexandra Palace and its contractors have a fleet of vehicles and machines, these have been catalogued for the first time to begin a process to assess the carbon impacts. The Park team have replaced two diesel vehicles with electric versions and reduced diesel consumption by almost 40%, the security team now have an electric buggy in place of a diesel vehicle.

3.8 Waste Management

Almost 2,000 tonnes of waste was collected at the Park and Palace in the four years from April 2019 to March 2023. The recycling rate for the waste collecting in the Palace was 34%. There have been initiatives by staff and the cleaning contractor to improve this rate including:

- increased separation with options for toner, food waste and batteries
- rejected loads reduced with removal of paper towels from toilets
- improved signs in disposal areas

No waste from Alexandra Park and Palace goes to landfill. Any material that is not recycled is sent to the Edmonton *energy-from-waste* facility (incinerated).

3.9 Water Management

The baseline of water consumption has been calculated for 2022-23. Across the whole site 30,000 cubic metres of water were consumed in 2022/23, enough to fill 12 Olympic sized swimming pools.

4.0 Summary

This first year has been a journey of discovery, a vast amount of information and data has been collected. The Board, Executive Team and the staff have shown commitment and embraced the challenges of reducing environmental impacts. There have been successes, both large and small. During this time the organisation aligned with the carbon reduction targets set by The Mayor of London to reach net zero by 2030.

A lot of work lies ahead, traditional ways of working will be challenged and building improvements are needed and additional resources will be required to implement them.

A full version of the Annual Environmental Sustainability Report will be presented at a future meeting of the Board.

5. Environmental Sustainability Policy and Strategy

The Policy and Strategy documents have been updated to reflect the progress over the previous 12 months. These documents apply to staff across the whole organisation to help change practices and behaviours to reduce the organisation's environmental impact.

6. Legal Implications

The Council's Head of Legal & Governance has been consulted in the preparation of this report.

7. Use of Appendices

Appendix 1 – ES Policy
Appendix 2 – ES Strategy (ur

Appendix 2 – ES Strategy (updated)

8. Background Papers

Julie's Bicycle Sustainability Audit Documents, Wetlands Feasibility Report, AECOM Clean Energy Report





ENVIRONMENTAL SUSTAINABILITY POLICY

Our vision is to create a sustainable home for everyone to experience inspirational culture, world-class entertainment, unique heritage, life-enriching creative and educational opportunities and restorative green space.

Alexandra Park and Palace, a forever asset, has been providing entertainment and recreation for over 150 years. As custodians, the decisions we take or don't take, and the subsequent progress we make, or don't make, will be the difference in securing the enjoyment of the Park and Palace forevermore. It is imperative to find ways to become more sustainable in all areas of our work, so that future generations can be part of the People's Palace incredible and enduring story, for the next 150 years and beyond.

This Environmental Sustainability Policy sets out the five strands of work we are committed to, in order to ensure the Park and Palace can continue to evolve and grow, but in a more sustainable way, reducing our impact on the environment whilst working collaboratively, with purpose - we want to ensure a positive legacy and a future safe-guarded, with everyone – Trustees, staff, volunteers, contractors, suppliers, and our audiences - playing their part.

The five strands are:

I. REDUCE FIRST

Reduce energy use, waste creation and consumption of materials and water across the site

2. OUR PEOPLE'S COMMITMENT

Listen to, empower and upskill our people to champion green practices in all that we do and celebrate their successes

3. CIRCLE OF COLLABORATION

Work with clients, artists, suppliers, service partners, contractors and our visitors and communities to ensure we work towards a more sustainable Park and Palace in a truly collaborative way

4. BEING BOLD AND AMBITIOUS

Set ambitious targets and investigate innovative solutions with funders and partners and showcase best practice to our peers

5. CONTINUOUSLY IMPROVING

Develop and improve our strategy and Environmental Sustainability programme, communicating our progress in a transparent way





ENVIRONMENTAL SUSTAINABILITY STRATEGY

A sustainable Park and Palace for all

The Environmental Strategy expands on the five strands identified in the Environmental Sustainability Policy, setting out our commitments towards a more sustainable future.

I. REDUCE FIRST

Reduce energy use, waste and consumption of materials and water across the site

We will do this by:

Monitoring energy use (fuel, gas, electricity and water) so as understand the true scale of issue, targeting reductions and measuring results

Monitoring and reducing waste streams, including food waste across the site ad reducing the amount of waste sent for incineration

Reducing energy demand by changing behaviour, improving the building and investing in energy-saving alternatives, where non-renewables are still required

Continuing on our path to becoming a plastic-free site

2. OUR PEOPLE'S COMMITMENT

Listen to, empower and upskill our people to champion green practices in all that we do

- a. Ensuring effective leadership of the Environmental Sustainability Policy and Strategy by the CEO, Executive Team and Trustee Board
- b. Implementing and reporting on the Environmental Sustainability programme
- c. Auditing and encouraging sustainable travel
- d. Encouraging staff through educational workshops and training to work in an environmentally sustainable manner
- e. Engaging in national and international events such as Earth Hour
- f. Continue the Green Group meetings to engage staff and collaborate on ideas and resolve ES issues

3. CIRCLE OF COLLABORATION

Work with clients, artists, suppliers, service partners, contractors and our visitors and communities to ensure we work towards a more sustainable Park and Palace in a truly collaborative way

We will do this by:

a. Develop Sustainability standards for clients

September 2023

Version 2

- b. Procuring goods and services from sustainability-accredited companies, and always endeavouring to use UK-based suppliers
- c. Working with existing suppliers and contractors to improve accountability through the whole supply chain
- d. Programming exhibitions, events and activities that address the climate and ecological emergency
- e. Providing information about the environmental impact of exhibitions, events and activities and how we can all play a role in reducing those impacts

4. BEING BOLD AND AMBITIOUS

Set ambitious targets and investigate innovative solutions with funders and partners and showcase best practice to our peers Being open to APP as a pilot/ testbed site for new, innovative tech

We will do this by:

- Engaging with key partners and organisations including HE, NLHF, Carbon Trust, Haringey Council, the GLA to help us make progress with our commitments and ES programme
- b. Talking to industry experts and those in academia, finding opportunities for probono advice and guidance
- c. Continuing to reimagine the Park and building through new uses
- d. Using our platform as an international events venue to amplify the concerns around climate change, working with artists where possible
- e. Working with others in our industry to learn and share experiences and ideas and to challenge the accepted standards of practice within the sector

5. CONTINUOUSLY IMPROVING

Develop and improve our strategy and action plan, communicating our progress in a transparent way

We will do this by:

- a. Monitoring, measuring and communicating our environmental performance
- b. Engaging with groups and organisations who can help AP improve the Policy, Strategy and Action Plan
- c. Communicating our goals and results publicly in the ES Annual Review
- d. Discussing Environmental Sustainability as a standing item on the Board agenda

ALEXANDRA PARK & PALACE CONSULTATIVE COMMITTEE ENGAGEMENT ACTION PLAN

No.	Description	Lead	Timescale	Comments	
1	Separate meetings of Consultative Committee & Advisory Committee.	AP & LBH	In progress	Proposal: 7pm CC, Joint 7.45pm, followed by SAC 8.30pm	
2	During joint meetings – CC to sit separately to SAC members	CC & SAC		Implemented in March mid-table for those who are members of both	
3	Annual meeting – achievements and strategic plans for the year ahead.	AP		To set the year's agenda programme.	
4	Host hybrid meetings to increase participation.	AP	2023 & ongoing	Implemented.	
5	Remind members at the start of each meeting of the remit (& charter when developed).	AP & LBH		Wording to be agreed and included in CC Chair's briefing note.	
6	Increase Consultative Committee profile.	All		AP website page in development. Leaflet to be designed.	
7	Agenda item at all CC meetings: views/ questions from the public	CC			
8	Special interest events / forums / conversations for genuine consultations/ specific topics & hold outside of Alexandra Palace.	AP	As required	Specific issues/ as appropriate	
9	Agree a Consultative Committee Charter.	СС			
10	Suggestion form for those not wishing to attend meeting.	СС		For Consultative	
11	Consultative Committee to draw up a list of groups to be invited to join.	СС		Committee members to discuss and agree how to take forward/ assign actions.	
12	Advertise meetings on park, community noticeboards etc.	CC & AP		donons.	
13	CC to discuss how meetings can become easier to follow.	СС			

